



WINNIPEG
AIRPORTS AUTHORITY

JOB OPPORTUNITY

JOB TITLE: Help Desk Technician (Summer Employment)
REPORTS TO: Director of Information Technology
CLOSING DATE: April 10th, 2012

Duties: Support the WAA Corporate user community by responding to and resolving IT technical issues. Install and configure computer application software and hardware within the requirements of WAA's environment; and providing an effective level of support to user client groups. Clean and perform general maintenance of computers and equipment. Create documentation of current WAA IT systems. Perform other related duties.

Education: Current enrolment in an IT related program, such as Computer Science, Computer Engineering, or Technical College program

Requirements:

- Effective oral and written communication skills.
- Ability to work in a team environment.
- Ability to prioritize workload and to meet multiple deadlines.
- Must be capable of organizing and scheduling, attention to detail is very important.
- Ability to produce high quality work in a timely fashion.

Experience: Must have experience in Windows 2000 Office XP, MS Office Software, including Visio and in providing customer/client support.

WAA may consider an applicant with demonstrated abilities and experience in lieu of a requirement.

Condition of employment is the ability to obtain and maintain an Airport Restricted Area Identification Card.

Send your resume and cover-letter in confidence to:

Mail: Winnipeg Airports Authority Inc.
Attention: Human Resources
249 -2000 Wellington Ave.
Winnipeg Manitoba, R3H 1C2
Email: jobapplications@waa.ca

Fax: (204) 987-9105

We thank all those who apply; however only those selected for an interview will be contacted.

Winnipeg Airports Authority Inc. is an employment equity employer; aboriginal persons, women, visible minorities and individuals with disabilities are encouraged to self-declare on their cover letter.